



## Calaveras Unified School District

3304-B Highway 12  
P.O. Box 788  
San Andreas, CA 95249  
(209) 754-2300  
Fax (209) 754-2215  
[www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us)

### INTERNAL LATERAL EMPLOYMENT APPLICATION Please Include a Cover Letter & Resume

Position Applying For \_\_\_\_\_ Dept. \_\_\_\_\_ Shift \_\_\_\_\_

Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ Date of Hire \_\_\_\_\_

Current Position \_\_\_\_\_ Dept. \_\_\_\_\_ Shift \_\_\_\_\_ Current Position Date of Hire \_\_\_\_\_

List qualifications/experience, which you feel, helps you qualify for this position:

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List Licenses/Certifications & Education you possess which apply:

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Would you like this application to be kept confidential? Yes \_\_\_\_ No \_\_\_\_

I hereby authorize the Administrator to review my personnel folder. Yes \_\_\_\_ No \_\_\_\_

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Dept. Extension \_\_\_\_\_

Home Phone Number \_\_\_\_\_

#### Personnel Use Only

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Interviewed: Yes \_\_\_\_ No \_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_